

ORDINANCE No. - 57

DIPLOMA IN COMPUTER APPLICATION

1. This Course shall be known as Diploma in Computer Application (DCA)
2. The duration of this course shall extend over one academic session. This academic session shall be subdivided into two semesters.
3. The minimum qualification for application to admission in (DCA) courses shall be as follows:
A candidate holding a higher secondary certification (12th) of any board of education.
4. The admission to the (DCA) course of study shall be made on merit bases.
English/ Hindi shall be the medium for the entrance test, instruction and examination for the course of study.
5. The total intake capacity of the (DCA) courses shall be as per decided by the University from time to time.
6. The (DCA) courses shall consist of-
 - a) Such courses/ papers as may be prescribed by the University.
 - b) Such on job training as may be prescribed by the University.
 - c) Such field visits as may be prescribed by the University.
7. There shall be a University Examination conducted by the university at the end of each semester on the basis of course contents and scheme of examination as may be prescribed by the University from time to time.
8. A student after having prosecuted a regular course of study shall be eligible to be admitted to the Semester Examination if he/she had attended at least 75 percent of the classes of the Semester concerned.
9. A candidate in order to be declared pass at any of the Semester Examinations shall be required to obtain at least 40 percent marks in each of the theory papers, Internal Assessment, Assignments, Practical, Projects and 40 percent marks in the aggregate.
10. A candidate, declared pass at the first semester examination shall be eligible to be promoted to the second semester and shall be eligible to take up the second semester examination if he/she fulfills all other conditions to be eligible to appear at the examination.
 - i) If a candidate who fails in maximum two theory papers shall be allowed to keep the term and shall be eligible for promotion to the second semester, if he has cleared/passed all internal assessment exams.
 - ii) Such candidate as mentioned in subsection (1) under provision shall be eligible to take examination in such subjects of the first semester in which he has failed, simultaneously with the examination of second semester, subject to the other conditions for eligibility of examination being fulfilled.
 - iii) If the student aforesaid under subsection (2) fails to clear his theory papers of first semester along with the second semester exam then in such case he shall appear as an ex-student in the immediately following first semester examination again.

- iv) If such a student as described under this provision fails to clear his theory papers of first semester even in the second attempt as described under provision (3) he shall be cease to be a student of (DCA) course.
11. A candidate who after passing in the internal assessment of all the papers and Project Report is eligible to be admitted to the semester examination fails to appear at the examination due to illness or any other unavoidable reasons, he/she will be permitted to appear at the next two subsequent examinations of the semester concerned as an ex-student of the semester only and in case he/she fails to pass the examination, he/she shall cease to be a student of (DCA) course of study of the University.
12. A candidate not permitted to take up the first semester examination due to shortage of attendance shall cease to be a student of (DCA) course of study of the University.
13. There shall not be any revaluation in case of internal assessment, Project Report and Practical.
14. No person shall be admitted to (DCA) course if he/she has already passed the (DCA) examination of the University or any equivalent examination of any other University or statutory body.
15. Each student shall be required to pay such fees of the course as may be prescribed by the University/ Institute from time to time.
16. In matters of admission, attendance, examination deficiency Condonation Grace or VC Grace and in all other matters not provided for in this Ordinance, the (DCA) course shall be governed by the general provisions of the relevant Ordinance save in so far as they are not inconsistent with the Provisions of this Ordinance.

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