# MASTER OF SOCIAL WORK (MSW)
## (Two years full time Post Graduate course)
### Scheme of Examination

#### First Semester

<table>
<thead>
<tr>
<th>PAPER CODE</th>
<th>NAME OF THE PAPER</th>
<th>COURSE</th>
<th>THEORY</th>
<th>CE+AA</th>
<th>PRACTICAL</th>
<th>MAX. MARKS</th>
</tr>
</thead>
<tbody>
<tr>
<td>S 101</td>
<td>Ideology of Social Work</td>
<td>CC</td>
<td>75</td>
<td>25</td>
<td>-</td>
<td>100</td>
</tr>
<tr>
<td>S 102</td>
<td>Human Growth and Development</td>
<td>CC</td>
<td>75</td>
<td>25</td>
<td>-</td>
<td>100</td>
</tr>
<tr>
<td>S 103</td>
<td>Social Case Work</td>
<td>CC</td>
<td>75</td>
<td>25</td>
<td>-</td>
<td>100</td>
</tr>
<tr>
<td>S 104</td>
<td>Man and Society</td>
<td>CC</td>
<td>75</td>
<td>25</td>
<td>-</td>
<td>100</td>
</tr>
<tr>
<td>S 105</td>
<td>Practicum – I (Agency Visit)</td>
<td>CC</td>
<td>(75 Marks- Report on Agency Visit+ 25 Marks- Viva-Voce)</td>
<td>100</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

**TOTAL MARKS** 500

#### Second Semester

<table>
<thead>
<tr>
<th>PAPER CODE</th>
<th>NAME OF THE PAPER</th>
<th>COURSE</th>
<th>THEORY</th>
<th>CE+AA</th>
<th>PRACTICAL</th>
<th>MAX. MARKS</th>
</tr>
</thead>
<tbody>
<tr>
<td>S 201</td>
<td>Social Group Work</td>
<td>CC</td>
<td>75</td>
<td>25</td>
<td>-</td>
<td>100</td>
</tr>
<tr>
<td>S 202</td>
<td>Social Work Research</td>
<td>CC</td>
<td>75</td>
<td>25</td>
<td>-</td>
<td>100</td>
</tr>
<tr>
<td>S 203</td>
<td>Social Action</td>
<td>CC</td>
<td>75</td>
<td>25</td>
<td>-</td>
<td>100</td>
</tr>
<tr>
<td>S 204</td>
<td>Social Problem</td>
<td>CC</td>
<td>75</td>
<td>25</td>
<td>-</td>
<td>100</td>
</tr>
<tr>
<td>S 205</td>
<td>Practicum – II (Group Work)</td>
<td>CC</td>
<td>(75 Marks- Report on Group Work + 25 Marks- Viva-Voce)</td>
<td>100</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

**TOTAL MARKS** 500

#### Third Semester

<table>
<thead>
<tr>
<th>PAPER CODE</th>
<th>NAME OF THE PAPER</th>
<th>COURSE</th>
<th>THEORY</th>
<th>CE+AA</th>
<th>PRACTICAL</th>
<th>MAX. MARKS</th>
</tr>
</thead>
<tbody>
<tr>
<td>S 301</td>
<td>Social Policy and Planning</td>
<td>CC</td>
<td>75</td>
<td>25</td>
<td>-</td>
<td>100</td>
</tr>
<tr>
<td>S 302</td>
<td>Community Organization</td>
<td>CC</td>
<td>75</td>
<td>25</td>
<td>-</td>
<td>100</td>
</tr>
<tr>
<td>S 303</td>
<td>Social Welfare Administration</td>
<td>CC</td>
<td>75</td>
<td>25</td>
<td>-</td>
<td>100</td>
</tr>
<tr>
<td>S 304</td>
<td>Specialization (Any One)</td>
<td>CE</td>
<td>75</td>
<td>25</td>
<td>-</td>
<td>100</td>
</tr>
<tr>
<td></td>
<td>1 Industrial Relation -I</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td>2 Rural &amp; Urban Development -I</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td>3 Tribal Development –I</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td>4 Medical and Psychiatric Social Work-I</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>S 305</td>
<td>Practicum – III (Community Organization)</td>
<td>CC</td>
<td>(75 Marks-Report on Community Organization +25 Marks-Viva-voce)</td>
<td>100</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

**TOTAL MARKS** 500

#### Fourth Semester

<table>
<thead>
<tr>
<th>PAPER CODE</th>
<th>NAME OF THE PAPER</th>
<th>COURSE</th>
<th>THEORY</th>
<th>CE+AA</th>
<th>PRACTICAL</th>
<th>MAX. MARKS</th>
</tr>
</thead>
<tbody>
<tr>
<td>S 401</td>
<td>Human Resources Management</td>
<td>CC</td>
<td>75</td>
<td>25</td>
<td>-</td>
<td>100</td>
</tr>
<tr>
<td>S 402</td>
<td>Labour Problems and Legislations</td>
<td>CC</td>
<td>75</td>
<td>25</td>
<td>-</td>
<td>100</td>
</tr>
<tr>
<td>S 403</td>
<td>Specialization (Any One)</td>
<td>CE</td>
<td>75</td>
<td>25</td>
<td>-</td>
<td>100</td>
</tr>
<tr>
<td></td>
<td>1 Industrial Relation -II</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td>2 Rural &amp; Urban Development -II</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td>3 Tribal Development –II</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td>4 Medical and Psychiatric Social Work-II</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>S 404</td>
<td>Block Placement</td>
<td>CC</td>
<td>(75 Marks- Report on Block Placement + 25 Marks- Viva-Voce)</td>
<td>100</td>
<td></td>
<td></td>
</tr>
<tr>
<td>S 405</td>
<td>Dissertation &amp; Viva-voce</td>
<td>CC</td>
<td>(75 Marks- Dissertation + 25 Marks- Viva-Voce)</td>
<td>100</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

**TOTAL MARKS** 500
# Scheme of Examination

## MASTER OF SOCIAL WORK (MSW)

(Two years full time Post Graduate course)

### Total Credits – 80

#### First Semester

<table>
<thead>
<tr>
<th>PAPER CODE</th>
<th>NAME OF THE PAPER</th>
<th>COURSE</th>
<th>THEORY Credit</th>
<th>CE+AA Credit</th>
<th>PRACTICAL Credit</th>
<th>TOTAL Credit</th>
</tr>
</thead>
<tbody>
<tr>
<td>S 101</td>
<td>Ideology of Social Work</td>
<td>CC</td>
<td>3</td>
<td>1</td>
<td>-</td>
<td>4</td>
</tr>
<tr>
<td>S 102</td>
<td>Human Growth and Development</td>
<td>CC</td>
<td>3</td>
<td>1</td>
<td>-</td>
<td>4</td>
</tr>
<tr>
<td>S 103</td>
<td>Social Case Work</td>
<td>CC</td>
<td>3</td>
<td>1</td>
<td>-</td>
<td>4</td>
</tr>
<tr>
<td>S 104</td>
<td>Man and Society</td>
<td>CC</td>
<td>3</td>
<td>1</td>
<td>-</td>
<td>4</td>
</tr>
<tr>
<td>S 105</td>
<td>Practicum – I (Agency Visit)</td>
<td>CC</td>
<td>(3 credits - Report on Agency Visit + 1 Credits-Viva-voce)</td>
<td>4</td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td><strong>TOTAL CREDITS</strong></td>
<td></td>
<td><strong>20</strong></td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

#### Second Semester

<table>
<thead>
<tr>
<th>PAPER CODE</th>
<th>NAME OF THE PAPER</th>
<th>COURSE</th>
<th>THEORY Credit</th>
<th>CE+AA Credit</th>
<th>PRACTICAL Credit</th>
<th>TOTAL Credit</th>
</tr>
</thead>
<tbody>
<tr>
<td>S 201</td>
<td>Social Group Work</td>
<td>CC</td>
<td>3</td>
<td>1</td>
<td>-</td>
<td>4</td>
</tr>
<tr>
<td>S 202</td>
<td>Social Work Research</td>
<td>CC</td>
<td>3</td>
<td>1</td>
<td>-</td>
<td>4</td>
</tr>
<tr>
<td>S 203</td>
<td>Social Action</td>
<td>CC</td>
<td>3</td>
<td>1</td>
<td>-</td>
<td>4</td>
</tr>
<tr>
<td>S 204</td>
<td>Social Problem</td>
<td>CC</td>
<td>3</td>
<td>1</td>
<td>-</td>
<td>4</td>
</tr>
<tr>
<td>S 205</td>
<td>Practicum – II (Group Work)</td>
<td>CC</td>
<td>(3 credits- Report on Group Work + 1 Credits-Viva-voce)</td>
<td>4</td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td><strong>TOTAL CREDITS</strong></td>
<td></td>
<td><strong>20</strong></td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

#### Third Semester

<table>
<thead>
<tr>
<th>PAPER CODE</th>
<th>NAME OF THE PAPER</th>
<th>COURSE</th>
<th>THEORY Credit</th>
<th>CE+AA Credit</th>
<th>PRACTICAL Credit</th>
<th>TOTAL Credit</th>
</tr>
</thead>
<tbody>
<tr>
<td>S 301</td>
<td>Social Policy and Planning</td>
<td>CC</td>
<td>3</td>
<td>1</td>
<td>-</td>
<td>4</td>
</tr>
<tr>
<td>S 302</td>
<td>Community Organization</td>
<td>CC</td>
<td>3</td>
<td>1</td>
<td>-</td>
<td>4</td>
</tr>
<tr>
<td>S 303</td>
<td>Social Welfare Administration</td>
<td>CC</td>
<td>3</td>
<td>1</td>
<td>-</td>
<td>4</td>
</tr>
<tr>
<td>S 304</td>
<td>Specialization – (Any one)</td>
<td>CE</td>
<td>3</td>
<td>1</td>
<td>-</td>
<td>4</td>
</tr>
<tr>
<td></td>
<td>1 Industrial Relation -I</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td>2 Rural &amp; Urban Development -I</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td>3 Tribal Development –I</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td>4 Medical and Psychiatric Social Work-I</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>S 305</td>
<td>Practicum – III (Community Organization)</td>
<td>CC</td>
<td>(3 credits- Report on Community Organization +1 Credits-Viva-voce)</td>
<td>4</td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td><strong>TOTAL CREDITS</strong></td>
<td></td>
<td><strong>20</strong></td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

#### Fourth Semester

<table>
<thead>
<tr>
<th>PAPER CODE</th>
<th>NAME OF THE PAPER</th>
<th>COURSE</th>
<th>THEORY Credit</th>
<th>CE+AA Credit</th>
<th>PRACTICAL Credit</th>
<th>TOTAL Credit</th>
</tr>
</thead>
<tbody>
<tr>
<td>S 401</td>
<td>Human Resources Management</td>
<td>CC</td>
<td>3</td>
<td>1</td>
<td>-</td>
<td>4</td>
</tr>
<tr>
<td>S 402</td>
<td>Labour Problems and Legislations</td>
<td>CC</td>
<td>3</td>
<td>1</td>
<td>-</td>
<td>4</td>
</tr>
<tr>
<td>S 403</td>
<td>Specialization – (Any one)</td>
<td>CE</td>
<td>3</td>
<td>1</td>
<td>-</td>
<td>4</td>
</tr>
<tr>
<td></td>
<td>1 Industrial Relation -II</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td>2 Rural &amp; Urban Development -II</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td>3 Tribal Development –II</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td>4 Medical and Psychiatric Social Work-II</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>S 404</td>
<td>Block Placement</td>
<td>-</td>
<td>(3 credits- Report on Block Placement +1 credits-Viva-voce)</td>
<td>4</td>
<td></td>
<td></td>
</tr>
<tr>
<td>S 405</td>
<td>Dissertation &amp; Viva-voce</td>
<td>-</td>
<td>(3 credits- Dissertation + 1 credits- Viva-Voce)</td>
<td>4</td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td><strong>TOTAL CREDITS</strong></td>
<td></td>
<td><strong>20</strong></td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>
MASTER OF SOCIAL WORK
FIRST SEMESTER

Paper S 101  Ideology of Social Work

Note – Scheme of Examination

1  05 Short Answered questions (Covering 5 Units)
(Not more than 100 words) -5 Marks each =05×5 =25 Marks
2  05 long Answered questions of 10 Marks each
With internal choice of one question from each unit
(Not more than 500 words) -10 Marks each =05×10 =50 Marks

Course content:

Unit – I  Meaning, Objectives, Values and Scope of Social Work,
Principles and Philosophy of Social Work.

Unit – II  Profession: Meaning and Elements, Professional code of ethics, Professional
nature of Social Work.
Indian History of Social Work Profession, Emerging ideologies of
professional social work in India, Historical development of social work in
India, Similarities and difference between Social Work, Social Welfare and
Social Service.

Unit – III  Ideology of Social Work: Ideology of sustainable & people centred
development, Ideology of Indian Constitution, Ideology of voluntary
organization and voluntary action and Social Work practice;

and USA.

Unit – V  Socialism & Human right, Scope of Social Work in youth welfare, Women
welfare, Child welfare family welfare.

References:
1. Archana, T- Social Advocacy- Perspective of Social Work, Bombay: College of social
work.
London: Macmillan.
Delhi: Popular Book Service.
Perspective, Bombay: Popular Prakashan.
Ministry of Welfare, Govt. of India.
Maryland: National Association of Social Workers.
Publishing House.
Paper S 102 Human Growth and Development

Note – Scheme of Examination

1. 05 Short Answered questions (Covering 5 Units)
   (Not more than 100 words) -5 Marks each =05×5 =25 Marks
2. 05 long Answered questions of 10 Marks each
   With internal choice of one question from each unit
   (Not more than 500 words) -10 Marks each =05×10 =50 Marks

Course content:

Unit –I Life Span Development: Heredity and Environment- concepts, mechanisms,
Concept of heredity and environments in shaping human behavior, Erikson
and Freud theory of Development.

Unit –II Basic Psychology Process: Sensation and Perception- nature, process and
fact, Attention, Perceptual set, Perceptual defense – Effects of motives and
needs.

Unit –III Learning: Nature and theories- Classical conditioning, Operant conditioning,
Observational learning, Application of learning principles in behavior theory
(Dollard & Miller, Skinner)

Unit –IV Motivation: Concept, Theories of Motivation-Maslow, Herzberg
Personality Formulation and Human Behavior,

Unit –V Theories of Personality: Alport Theory, Dynamic theories,
Understanding individual behavior, Adjustment and Maladjustment,

References:

1. Kuppuswamy, B.S. – An Introduction to Social Psychology, Bombay; Media
   Co.
4. Hillgard, Arkinson & Arkinson – Introduction to Psychology, New Delhi: Mc
   Graw Hill Publications.
   Graw Hill.
7. Munn, N.L. _ Introduction to Psychology.
Paper S 103  Social Case Work

Maximum Mark: 75
Minimum Mark: 30

Note – Scheme of Examination

1. 05 Short Answered questions (Covering 5 Units)
   (Not more than 100 words) - 5 Marks each = 05 x 5 = 25 Marks
2. 05 long Answered questions of 10 Marks each
   With internal choice of one question from each unit
   (Not more than 500 words) - 10 Marks each = 05 x 10 = 50 Marks

Course content:


Unit – III  Tools, Techniques and Skills of Social Case Work: interview, Home visit, Observation, Listening, Communication skills, Questioning, Recording.


Unit – V  Application of Social Case Work in various settings: Family, Correctional services, Educational institutes, welfare setting, dd age,
Role of Social Case Worker as a change agent.

References:

Paper S 104  Man and Society

Note – Scheme of Examination

1. 05 Short Answered questions (Covering 5 Units) (Not more than 100 words) =05×5 
   =25 Marks
2. 05 long Answered questions of 10 Marks each With internal choice of one question from each unit (Not more than 500 words) =05×10 
   =50 Marks

Course content:

Unit –I Social system and relationship: Social structure, Meaning, Processes, Customs, Values, Indian culture, Social status and role, Religion.


Unit –III Social control: meaning, forms, functions and agencies. Social differentiation and social stratification: meaning, factors, caste and class.

Unit -IV Social processes: Assimilation, Acculturation, Cooperation, Competition and conflict- meaning and importance.

Unit –V Social deviation: Meaning, Definition and Concept, Characteristics of Social deviation, Causes of deviation, Forms of deviation, Social change and Social deviation.

References:

7. Kuppuswamy, B.-Social Change in India.
9. Majumdar, D.N. – Races and Cultures in India, Bombay: Asia Publisher Ltd.

Max. Marks: 100

Paper S 105  PRACTICUM –I (Agency Visit)
MASTER OF SOCIAL WORK
SECOND SEMESTER

Paper S 201 Social Group Work

Note – Scheme of Examination

1. 05 Short Answered questions (Covering 5 Units)
   (Not more than 100 words) -5 Marks each =05×5 =25 Marks

2. 05 long Answered questions of 10 Marks each
   With internal choice of one question from each unit
   (Not more than 500 words) -10 Marks each =05×10 =50 Marks

Course Content -


Unit –II  Characteristics of Group formation, Goal and Principle in social group work, Factors, formulation and identification of problems of Group work

Unit –III  Models of group work: Social goal model, Remedial model, Reciprocal model, Developmental model.
           Social group work, Programmes Concept and principles, Programme Planning- Skills and Action.


Unit –V  Evaluation of Group Work: Importance of evaluation, and problem solving process ,achievements.

References:

2. Carret, A.- Interviewing: its Principles and Methods, New York, FWA.
Paper S 202 Social Work Research

Note – Scheme of Examination

1. 05 Short Answered questions (Covering 5 Units)
   (Not more than 100 words) - 5 Marks each = 05×5 = 25 Marks
2. 05 long Answered questions of 10 Marks each
   With internal choice of one question from each unit
   (Not more than 500 words) - 10 Marks each = 05×10 = 50 Marks

Course Content:

Unit –I    Social Work Research: Meaning, Concept, Scope, Importance, Purpose and relevance for social work practice;
          Social phenomenon and meaning, characteristics;

Unit –II   Objective, Hypothesis and Action plan;
          Research design: meaning and types;

Unit –III  Methods of study: Panel Study, PRA, Group discussion.
          Sampling: meaning, types and utility and considerations in the determination of sample size;
          Data Collection- Sources, Method, Technique and Tools- Questionnaire, Interview schedule;

Unit –IV   Use of Statistics in Social Science Research. Determination, Analyses and Technique, mean, median, mode, chi test, Correlation;
          Introduction to Spss.

Unit –V    Data Processing, Tabulation, Interpretation and Technique of Presentation.

References:

Paper S 203 Social Action

Note – Scheme of Examination

1. 05 Short Answered questions (Covering 5 Units)
   (Not more than 100 words) - 5 Marks each = 05×5 = 25 Marks

2. 05 long Answered questions of 10 Marks each
   With internal choice of one question from each unit
   (Not more than 500 words) - 10 Marks each = 05×10 = 50 Marks

Course Content:


Unit – IV Strategies and skills in Social Action: Planning Strategies, Managerial/Mobilization Strategies.


References:
Paper S 204 Social Problems

Note – Scheme of Examination

1. 05 Short Answered questions (Covering 5 Units)
   (Not more than 100 words) -5 Marks each =05×5 =25 Marks

2. 05 long Answered questions of 10 Marks each
   With internal choice of one question from each unit
   (Not more than 500 words) -10 Marks each =05×10 =50 Marks

Course Content:

Unit –I Structural Problems: Juvenile delinquency, Beggary, Dowry, Casteism, Regionalism Communalism, Linguistic problem.

Unit –II Gender Problem: Women Empowerment, Sex discrimination, Property rights, Domestic violence, Education, Sexual Harassment at workplace.

Unit –III Rural Problems: Landless labour, Rural migration, Bonded labour.

Unit –IV Urban Problems: Slum housing, Child labour, Prostitution, Pollution.

Unit –V Newly emerged problem: Leadership factionalism, Media culture and ethnicity nation- building.

References:
02 vxzoky] t hds%kuo {elk} [l Kgr. Hbu i fp vij A
03 xfr, o a lekt d fu; ak, o af For wr Kgr. Hbu] vij A
04 vxzoky] t hds%kekt d fo?Vuj [l Kgr. Hbu] vij A
05 vxzoky] t hds%kekt d fu; ak, ce For wr Kgr. Hbu] vij A
06 i Bju] vij k %kekt d le; k J fot; i zklu emj] oijklt A
07 enuj t hv[k] 200% jsr h] kekt d le; k jsjor i zkluj ubzMy A
08 vglw[k] 200% jsr kekt d le; k jsjor i zklj] t; ij, osjzMy A

Master of Social Work (PREVIOUS)

Max. Marks : 100

Paper S 205 Practicum – II

(Group Work)
MASTER OF SOCIAL WORK
THIRD SEMESTER

Paper S 301  Social Policy and Planning

Note – Scheme of Examination

1 05 Short Answered questions (Covering 5 Units)
   (Not more than 100 words) -5 Marks each =05×5
   =25 Marks
2 05 long Answered questions of 10 Marks each
   With internal choice of one question from each unit
   (Not more than 500 words) -10 Marks each =05×10
   =50 Marks

Course content:

Unit –I  Concept of Social Policy, Social Welfare Policy and Economic Policy and
         their Interrelationship, Social Policy and Constitutional Provisions,
         Achievements.

Unit –II Process of Social Policy Formulation, Contribution of Research, Role of
         Interest groups, Problem of conflict of interests and its solutions, Evolution
         of Social Policies in Different Sectors.

Unit –III Social Planning: Concepts of Social and Developmental Planning, Scope
         and Goal, Planning for Social Services.

Unit –IV Machinery and Process of Planning: Levels of Social Planning- Centre,
         State, District and Block Levels, NITI Ayog- Organization, Structure and
         Functions, Coordination between Centre and State needs for
         Decentralization; Panchayat Raj and People Participation;

Unit –V Objective of Growth and Social Justice with the special reference to the
         areas of Health, Education, Family Welfare and Social Welfare, Anti-poverty
         programmes and Advocacy.

References:

    Experiment, Economic & Political Weekly, Sept. 24 2450-54.
2.  Bose, A.B. – social Welfare planning in India, New Delhi: ECAEF (Mimeo.)
    Claredon Press.
5.  Dandekar, V.M. (1994)- Role of Economic Planning in the 1990s & Beyond,
6.  Dagupta, N.B., J.L. Raina, H.M. Jauhari & Others – Nehru’s Planning in India
    New Sehli; Concept Publication Co.
Paper S 302      Community Organization

Note – Scheme of Examination

1  05 Short Answered questions (Covering 5 Units)
   (Not more than 100 words) -5 Marks each =05×5 =25 Marks
2  05 long Answered questions of 10 Marks each
   With internal choice of one question from each unit
   (Not more than 500 words) -10 Marks each =05×10 =50 Marks

Course content:


Unit –III  Community Power Structure, Dimensions of Power Relevant to Community Organization.

Unit –IV  Concept of Empowerment, Barriers and Cycle of Empowerment, Gender Empowerment, Youth Empowerment, Community Leadership.

Unit -V  Role and Skills of Community Organizer. Advocacy in Community Organization.

References:

1. Arora, RK. (Ed.) 1979 – People’s Participation in Development Process: Essays
5. Sengupta, P.R. – Community Organization Process in India.
Paper S 303  Social Welfare Administration

Maximum Mark: 75
Minimum Mark: 30

Note – Scheme of Examination

1. 05 Short Answered questions (Covering 5 Units) (Not more than 100 words) -5 Marks each =05×5 =25 Marks
2. 05 long Answered questions of 10 Marks each With internal choice of one question from each unit (Not more than 500 words) -10 Marks each =05×10 =50 Marks

Course content:

Unit –I  Administration : Concept, Social Welfare Administration, scope, meaning, Elements, of Administration;

Unit –II  Participants in Administration: the community, the board, the chief executive, the staff and the beneficiaries.

Unit –III  Basic administration process: personnel administration, communication, decision making, authority, coordination, budgeting, office management, public relation and evaluation.

Unit –IV  Development of welfare organization, Registration, legal status, Financial resources;

Principles.

Unit –V  Public welfare administration, Concept. Area, Aim, Public welfare and Social welfare relationship & Distinctions.

References:

1. Dr. Sanjoy Rory - Social welfare administration: Discovery publishing newe Pvt. Ltd. 2013
19. Sengupta, P.R. – Community Organization Process in India.
Paper S 304 Specialization
I. Industrial Relation -I

Maximum Mark-75
Minimum Mark -30

Note – Scheme of Examination

1. 05 Short Answered questions (Covering 5 Units)
   (Not more than 100 words) -5 Marks each =05×5 =25 Marks
2. 05 long Answered questions of 10 Marks each
   With internal choice of one question from each unit
   (Not more than 500 words) -10 Marks each =05×10 =50 Marks

Course content:

Unit –I Globalization, Liberalization, Privatization, Industrial policy.
Unit –II Industrial relations- concept, system approach; Gandhian approach to
   industrial relations; factors affecting industrial relations-work culture,
   industrial conflicts and cooperation, right to manage and social justice;
   recent trends in industrial relations:
Unit –III Trade Unionism: historical development in India; objectives, structure and
   functioning of trade unionism; recognition and management of trade unions,
   security and social responsibility of trade unions.
Unit –IV Industrial disputes-meaning, causes and effects; historical development of
   industrial disputes in India;
Unit –V Industrial disputes – strike, lock-out and gherao: concept, types, causes and
   effects; retrenchment, lay off, closure, termination of services;

References:
1. Agnihotri, Vidyasagar (19970) – Industrial Relations in India, Delhi.
   Deep & Deep Publications.
   Tata Mc Graw Hill.
   New Delhi: Deep & Deep Publications.
5. Chatterjee, N.N. (1984) – Industrial Relations in India’s developing Economy,
   Calcutta: Allied Book Agency.
6. Dovar Rustoms – Personel Management and Industrial Relations in India,
   relations, New Delhi: Tata Mc Graw Hill.
10. Memoria, C.B. (1983) – Dynamics of Industrial Relations in India, Bombay:
    Himalaya Publishing House.
    Deep & Deep Publication.
    Publishing Co.
Paper S 304  Specialization I
II. Rural & Urban Development – I

Note – Scheme of Examination

1 05 Short Answered questions (Covering 5 Units)
(Not more than 100 words) -5 Marks each =05×5 =25 Marks
2 05 long Answered questions of 10 Marks each
With internal choice of one question from each unit
(Not more than 500 words) -10 Marks each =05×10 =50 Marks

Course content:

Unit –I  Rural Society : Meaning and distinctive Characteristics, Rural Society in India as Agrarian and Peasant Structure. Caste System in Rural India : Characteristics, Merits and Demerits.

Unit –II  Problems of Rural India : Rural Poverty, Land Less Labour, Emigration of People, Agrarian Unrest and Reproductive & Child Health. Role of Social Worker in eradication of these Problem.


Unit –IV  History of Rural Community Development Programs, Rural Community Development Programme and its methods. Effects of CDP. Lacal Self Government and its needs, function. History of Panchayat Before and After 73rd Constitution Amendment.

Unit -V  Organisation Analysis of Panchayati Ra Institutions in India & Administrative Problems of PRIs. Empowerment of People and Panchayati Raj Institutions.

References:

1. Rural Sociology – SL Doshi, P.C. Jain - Rawat publication
2. Rural development, principles, policies and management – Kartar Sing – Sage publication
3. Community organization and development and Indian perspective – ASHA Rama Gonda Patil, PHI learning
4. Panchayati Raj Administration and rural development – Tulsi Jain – Book lead publisher
Paper S 304  Specialization I
III. Tribal Development–I

Note – Scheme of Examination

1 05 Short Answered questions (Covering 5 Units)
   (Not more than 100 words) -5 Marks each =05×5
   =25 Marks

2 05 long Answered questions of 10 Marks each
   With internal choice of one question from each unit
   (Not more than 500 words) -10 Marks each =05×10
   =50 Marks

Course content:

Unit –I    Meaning & Concept of scheduled Tribe. Different approaches to tribal development; Demographic details of Indian tribes.


Unit –III  Tribals and ‘Forest’ : An overview of Forest policies affecting the tribal livelihood, Nistar Rights, Forest Management; Forest Act, upto 2006.

Unit –IV   Institutions in the area of Tribal Development : Anthropological survey of India; Tribal commission; National Scheduled Tribal finance and Development Corporation; Tribal Cooperative Marketing Development Federation of India (TRIFED)


References:

1. Tribal development in India – Govinda Chandra Rath – The Contemporary Debate
2. Tribal development in India – Chandhuri B.(ed)
4. Tribal development; Past efforts and new Challenges- Singh J.P. Vyas M.N.
Paper S 304  Specialization I
IV. Medical and Psychiatric Social Work–I

Maximum Mark-75
Minimum Mark -30

Note – Scheme of Examination

1  05 Short Answered questions (Covering 5 Units) (Not more than 100 words) -5 Marks each =05×5 =25 Marks
2  05 long Answered questions of 10 Marks each With internal choice of one question from each unit (Not more than 500 words) -10 Marks each =05×10 =50 Marks

Course content:


Unit –II  Concept and Nature of Medical Social Work, Historical Development of Social Work in India and Abroad. Scope of Medical Social Work-Child Guidance Clinic, HIV/AIDS clinic/Cancer Hospital, OPD, ICU.

Unit –III  Definition, Concept, Principles of Team Work in Medical Setting, Rehabilitation of Physically Handicapped Person (dcvyang)

Unit –IV  Health Care Services in India Health Infrastructure (Primary Health Centre, Community Health Centre, District Hospitals-Concept and issues of availability)

Unit –V  Communicable and Non Communicable Diseases in India, National, Health Programmes in India, Health Education and Social Work Practice.

References:

- Srivastava, Akhileshwar : ‘l lekt d fpfdR kdKmnHb , aefodk t j nflk 1983 i zskfguhl btkl y[ kuÅ
- dekk fxjlk] 1996 %ekt d kZk k[e] mfrj i zskfguhl btlku] y[ kuÅ

Max. Marks : 100

Paper S 305  PRACTICUM - III
(Community Organization)
MASTER OF SOCIAL WORK
FOURTH SEMESTER

Paper S 401  Human Resource Management

Note – Scheme of Examination

1  05 Short Answered questions (Covering 5 Units)
   (Not more than 100 words) -5 Marks each =05×5        =25 Marks
2  05 long Answered questions of 10 Marks each
   With internal choice of one question from each unit
   (Not more than 500 words) -10 Marks each =05×10        =50 Marks

Course content:

Unit –I  Definition, concept, Philosophy and principles of Human Resource Management, Importance and Scope of HRM, HRM process; qualities of a Human Resource Manager, Deference between Personnel Management and HRM.


Unit –III  Employee Motivation : Concept, importance and principles of Motivation. Theories of Motivation, Maslow’s Theory of Hierarchy of needs. Macgregor’s X and Y theory, Herzberg’s two factors theory, Vroom’s expectancy valence Theory.

Unit –IV  Leadership: Concept and importance, Human Resource Management. Advantages and Disadvantages

Unit –V  Blake and Mouton Managerial Grid, Rensis – Likert’s System of Management, Raddin’s Three Dimension Model. Organizational behavior.

References:

Paper S 402  Labour Problems and Legislations  
Maximum Mark-75  
Minimum Mark -30

Note – Scheme of Examination

1  05 Short Answered questions (Covering 5 Units)  
(Not more than 100 words) -5 Marks each =05×5  
=25 Marks

2  05 long Answered questions of 10 Marks each  
With internal choice of one question from each unit  
(Not more than 500 words) -10 Marks each =05×10  
=50 Marks

Course content:

Unit –I  Concept and evolution of human rights, Labour Problems: Introduction, 
Historical background of labour Problems in India;

Unit –II  Important Labour Legislations: Objective of the Laws- Payment of Wages Act, 1936; Minimum wages Act, 1948; Workmen’s Compensation Act, 1923; 

Unit –III  Social Work and Labour welfare, Some Important Labour Leaders

Unit –IV  ILO and Indian Labaur; International Labour organization- its structure, 
functions, objectives, ILO Standards of working and living conditions of 
labour, Conventions and recommendations, Important Recommendations of 
various National commissions of Labour in India.

Unit –V  Problems of working conditions organized labour in public and private sector industries.

References:

5. Mishra,C.M.- Shramik Vidhian.
7. Singh, Indrajeet- Shramik Vidhian.
Paper S 403 Specialization
I. Industrial Relation – II

Note – Scheme of Examination

1. 05 Short Answered questions (Covering 5 Units)
   (Not more than 100 words) -5 Marks each =05×5 =25 Marks
2. 05 long Answered questions of 10 Marks each
   With internal choice of one question from each unit
   (Not more than 500 words) -10 Marks each =05×10 =50 Marks

Course content:

Unit –I  Bi- partite approach to settlement of industrial disputes; bi- partite negotiation;
collective bargaining – meaning and approaches, distributive and integrative bargaining;

Unit –II Worker’s participation in management- meaning, different levels of participation; types of participation – work committee, joint management council,
Ethical approach to settlement of industrial disputes- code of discipline, code of conduct; grievance procedure;

Unit –III Tri-partite approach to settlement of industrial disputes: conciliation – meaning,
historical perspectives and functioning of conciliation; role of trade unions, state and employers organization in performance of conciliation machinery;

Unit –IV Arbitration- meaning, scope and effectiveness;

Unit –V Court of Enquiry – meaning, scope and effectiveness;
Adjudication- meaning, machinery- labour court, industrial tribunal and national tribunal;

References:

1. Codhi, T.S. (1992) – Industrial Relations in Community Decades, New Delhi: sri Ram Centre for Industrial Relations,
3. Memoria, C.B. – Industrial Relation in India
9. Sri Ram Centre for Industrial Relations- Dispute and Labour Management Relations in India, New Delhi: Deep & Deep Publications,
17. Flippo, E.B, (19810- Principles of Personnel Management, (5th Ed.0
18. Ghosh, P._ Personnel Administration in India.
23. Prasad, Lallan (1973)- Personnel Management and Industrial Relations in Public Sector, Bombay: Progressive Corporation,
Paper S 403  Specialization
II. Rural & Urban Development – II

Note – Scheme of Examination

1 05 Short Answered questions (Covering 5 Units)
   (Not more than 100 words) -5 Marks each =05×5 =25 Marks
2 05 long Answered questions of 10 Marks each
   With internal choice of one question from each unit
   (Not more than 500 words) -10 Marks each =05×10 =50 Marks

Course content:

Unit –I  Meaning and distinctive Characteristic of Urban Society. Growth of Cities in India; Causes and Consequences. Types of Urban Centers and the Characteristics.


Unit –IV Urban Community Development: Need and Origin. Urban Communication Development: concept, Aims and objective. Approaches in Urban Community Development.

Unit –V Methods and Programmes of Urban Community Development. Urban Community Planning : Meaning methods and Programmes, facto affecting planning, Problems of Planning.

References:

1. Human aeography – Majid Hyssain – Rawat publication
Paper S 403  Specialization

III. Tribal Development–II

Note –  Scheme of Examination

1  05 Short Answered questions (Covering 5 Units)
    (Not more than 100 words) -5 Marks each =05×5  =25 Marks
2  05 long Answered questions of 10 Marks each
    With internal choice of one question from each unit
    (Not more than 500 words) -10 Marks each =05×10 =50 Marks

Course content:

Unit –I  Problems of Tribal Communities : Land alienation, Malnutritional deaths,
         Desplacement & Migration, Naxalite Menace, Atrocities against tribals,
         Pseudo Tribals.

Unit –II  Voluntary organizations role in Tribal Development, social work
          intervention for Tribal Development.


Unit –IV  Scope of social planning for Tribal Development, inter relation between
          social development & economic development of tribal.

Unit –V  Impat of Panchayati Raj, Women Empowerment, Tribal Education, Tribal
          Communication, Power structure, Tribal communication & leadership,
          Participation, Voting, Tribal Social Structure.

References:
Paper S 403  Specialization

IV.  Medical and Psychiatric Social Work – II

Note – Scheme of Examination

1  05 Short Answered questions (Covering 5 Units)
   (Not more than 100 words) -5 Marks each =05×5
   =25 Marks

2  05 long Answered questions of 10 Marks each
   With internal choice of one question from each unit
   (Not more than 500 words) -10 Marks each =05×10
   =50 Marks

Course content:

Unit –I  Concept of Mental Health and Illness Components of Mental Health.
         Historical evolution of Psychiatric Social Work in India and Abroad

Unit –II  Normal and Abnormal Behaviors- Concept, Definition, Psychoses,
         Neuroses, (Mood Disorder, Schizophrenia, Stress related somatoform,
         Psychoactive Substance use disorder)

Unit –III Meaning and Definition- Objectives scope and limitations of Psychiatric
         Social Work, Application of Social Case Work, Group Work and
         Community Organization in Psychiatric setting.

Unit –IV National Mental Health Programmes Mental Health Act-1987, Community
         Mental Health Care and therapeutic Community.

Unit –V  Role of Psychiatric-Social Work or in the a field of Social-Work in India
         Rehabilitation and Support Programme for Mental Patients,

References:

01  French, Louris Meredith (2005) : Psychiatric social work, the common wealth
    fund, New York.
04  Masserman, Jules H.et.al (1973) : Hand Book of Psychiatric Therapies, jasan
    Aaronson Inc.
05  Denzín, Norman K. (1987) : Treating Alcoholism-an alcoholic anonymous
    approach, Sage Publication.
06  Dickson, Clifford Martha (1981) : Social Work Practice with the Mental retarded,
    collier macMillan.
07  Singh H.G. (1977) : Psycho Therapy in India, National Psychological
    Association.
15 Mane Purnima & : Mental Health in India Issues and Concerns ,
18 Weinburg, S. Kirson (1952) : Society and Personality Disorders, prentice Hall Inc.

Max. Marks : 100

Paper S 404  Block Field Work
(Block Placement)

Max. Marks : 100

Paper S 405  Dissertation & Viva-voce
Span of Time, Mode of evaluation & allocation of Marks, for various activities.

Field Work

A student is required to spend a minimum of six to eight hours per week for field work including following activities, during various spans of time.

Practicum – I  (Agency visits-10 Agencies)

   All the activities under, practicum – I shall be carried out during the first semester.

Practicum – II (Group Work)

   Group Work activities shall be organized during second semester.

Practicum – III (Community Organization)

   Activities under practicum – III shall be conducted & completed, during the third semester. It shall be carried out, during the third semester, under concurrent supervision of trained faculty, and for duration of four weeks. Twenty four days in a week and 280 hours in each semester have to be spent by the students in field work.

Recording, Reporting and Evaluation of the Practical

The students are required to write a weekly fieldwork report, in duplicate and retain one copy with them as a record each student will submit a summary report of fieldwork, duly examined by supervisor, at the end of respective semester (two weeks before the commencement of semester exam). The supervisor will also submit a detailed evaluation report of each student. However, in case of summer placement, students are required to submit a report, within two weeks of the commencement of third semester’s classes

Block Placement-

Each student should be placed in an agency for – sixth days during fourth semester for internship.

Dissertation –

Each Student shall be required to do a dissertation, on a theme to be decided in consultation with competent faculty & will have to submit a report, two weeks before the commencement of fourth semester’s exam.

Evaluation of the dissertation & viva-voce –
Evaluation of all be reports (Field work reports & dissertation comprehensive viva-voce exam shall be done by a board of examiners, Including.)

   (i) Internal examiner.
   (ii) External examiner.

(head of department shall be the convener of board)

*Evaluation of reports for Practical – I & II, Shall be done, During Third Semester,
*Reports of Practical III & dissertation shall be evaluated, at the end of fourth semester.

Marks shall be awarded by all be examiners jointly & in a manner prescribed below:
   - Maximum Marks allocated to practical I, II & III respectively, shall be one hundred (50) for each ingredient of practical.
   - Max Marks allocated to dissertation & Viva-Voce respectively, shall be fifty (50), for each event,

Allocation of marks for theory papers.
(This type of Marks allocation shall be applicable to semester system only)
   - Max Marks for each theory paper shall be sixty.
   - Out of seventy five, there shall be an internal assessment of fifteen & sixty marks for external evaluation (15:60)